STATE OF OREGON
DEPARTMENT OF CONSUMER AND BUSINESS SERVICES
DIVISION OF FINANCIAL REGULATION

In the Matter of:	Case No. INS-22-0065
CONCIERGE ADMINISTRATIVE SERVICES, LLC, a Oklahoma Corporation, Respondent.	FINAL ORDER TO CEASE AND DESIST, REVOKING LICENSE AND ASSESSING CIVIL PENALTIES, ENTERED BY DEFAULT

On August 1, 2022 the Director of the Department of Consumer and Business Services for the State of Oregon ("Director"), by and through the Division of Financial Regulation ("Division"), served an Order to Cease and Desist, Proposed Order Revoking License and Proposed Order Assessing Civil Penalties ("Notice") on Concierge Administrative Services, LLC, an Oklahoma Corporation ("Concierge" or "Respondent").

The Notice offered Respondent an opportunity for a hearing if requested within 20 days of service of the Notice. The Notice further informed Respondent that if a hearing was not conducted because Respondent did not timely request a hearing or otherwise defaulted, then the designated portion of the Division's file and all materials submitted by Respondent in this case would automatically become part of the contested case record for the purpose of proving a prima facie case.

The Director did not receive from Respondent a request for a hearing and has not conducted a hearing.

FINDINGS OF FACT

The Director FINDS that:

1. Respondent has held an Oregon third party administrator license ("License") since December 2, 2019. Respondent's National Producer Number is 18930402.

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350 Winter Street NE, Suite 410
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2. Respondent's principal place of business is 300 SE Frank Phillips Blvd., Suite 200, Bartlesville, Oklahoma 74003.

3. Respondent failed to file its 2021 annual report with the Director by March 1, 2022.

4. On or around March 29, 2022, the Director sent Respondent a letter extending the filing deadline to May 1, 2022.

5. Respondent failed to file its 2021 annual report with the Director by May 1, 2022.

6. To date, Respondent has failed to file the 2021 annual report.

CONCLUSIONS OF LAW

The Director CONCLUDES that:

7. Pursuant to ORS 744.738(1), third-party administrators are required to file annual reports with the Director by March 1 of each year, or within such extension of time therefor as the Director may grant.

8. By failing to file the 2021 report by March 1 and/or May 1, 2022, Respondent violated ORS 744.738(1).

9. Because Respondent committed the foregoing violation of ORS 744.738(1), the Director may revoke Respondent's License, under ORS 744.718(2)(j).

10. Because the Director has reason to believe that Respondent has been engaged in violations of the Insurance Code, the Director may issue an order to Respondent to cease and desist, under ORS 731.252(1).

11. The Director may impose a civil penalty of up $10,000 *per violation* upon any person who violates a provision of the Insurance Code, under ORS 731.988(1).

ORDERS

Now therefore, the Director issues the following Orders:

12. As authorized by ORS 731.252(1), the Director hereby ORDERS Respondent

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to CEASE AND DESIST from violating ORS 744.738(1).

13. As authorized by ORS 744.718(2)(j), the Director hereby ORDERS a REVOCATION of Respondent's Oregon third-party administrator license for violating ORS 744.738(1).

14. As authorized by ORS 731.988(1), the Director hereby ORDERS that Respondent be subject to a CIVIL PENALTY of $1,000 for violating ORS 744.738(1).

SO ORDERED this 30th day of August, 2022.

ANDREW R. STOLFI, Director
Department of Consumer and Business Services

/s/ Dorothy Bean
Dorothy Bean, Chief of Enforcement
Division of Financial Regulation

NOTICE OF RIGHT TO JUDICIAL APPEAL
You are entitled to judicial review of this order in accordance with ORS 183.482. You may request judicial review by filing a petition with the Court of Appeals in Salem, Oregon, within 60 days from the date this order is served.

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